

Marra Camp – Eventbank

Booking Process



Scouts

Northumberland

To begin registering your group, navigate to the bookings page on our website.

www.marracamp.org.uk/bookings

Once on the bookings page, you will see a similar page to the one shown below. You can begin registering your group, by clicking on 'Group Registration'.



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Group Registration

You can register your group by clicking below

Group Registration

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Staff Bookings

Open Day Bookings open 1st December

Visit the **about us** page to find out more information

Once you've navigated through the website and clicked on 'Group Registration' you will then be navigated to the booking page.

On this booking page, you will be asked basic information about the party leader, your group details e.g. 1st Scouts Parish Hall as well as a **rough** number of young people, adults and equipment you will be bringing with you to Marra Camp.

We understand that you won't have the exact number of children at this point.

Use my EventBank account information

Party Leader Details

First Name * First Name *	Last Name * Last Name *
Email *	
Address *	City *
	Postal Code/Zip Code *

Your Group

Is your group/unit from Northumberland Scouts? * Please select an option	Please select your district within Northumberland County
You are a * Please select an option	Your group name: *
Your County (if not Northumberland Scouts)	Your District (if not within Northumberland Scouts)

Your Participants

Number of Cubs *	Number of Scouts *
Number of Explorer Scouts *	Number of Guides *
Number of Rangers *	Number of Young Leaders *
Other young people, under the age of 18 *	Number of Leaders (Including other adults) *
Will the Explorer Scouts be on a passport and require to be catered for? *	

Your Equipment

How many small tents will you have? *	How many medium tents will you have? *
How many large tents will you have? *	How many generators will you have? *
Is there anything you need to tell the site services team?	

Booking Conditions

This booking is subject to Northumberland Scouts Activity Booking Conditions

I confirm I have read and accepted the Activity Booking Terms and Conditions

All bookings are accepted on the basis that the Party Leader will ensure that any members of the party over 18 years at the time of the camp will have a current DBS Check that meets the requirements of the The Scout Association and/or Girl Guiding UK.

All bookings are accepted on the basis that the Party Leader will ensure that any members of the party over 18 years at the time of the camp will have a current DBS Check that meets the requirements of the The Scout Association and/or Girl Guiding UK. I confirm I will ensure all adults will have valid DBS checks

Use my attendee information as contact details

CONTINUE

Once you've completed your booking, an approval request will be sent to the administration team to approve your request. **You will not be charged at this stage!**

Provided that your request has been approved by the administration team, you will receive an email from info@marracamp.org.uk with more details which will look like the following:



Hello,

Thank you for booking your group onto Carnival Marra. We are very excited to release more activities over the coming months until the big bank holiday weekend.

We will be releasing more information through all our social media platforms as well as our website as time goes on.

You can begin booking & paying straight away by following these links:

[Youth Participation](#)
[Adult Participation](#)

Once you've completed the above forms an invoice will be sent automatically. Please pay this within 14 days otherwise the order will be automatically cancelled.

Attached is also the health form which should be given to your parents along with a letter which has been drafted. Please, only edit the text in red. The health form matches with the fields on Eventbank. Should these forms be misplaced, they can be found again on our website: www.marracamp.org.uk/leaders

Yours in Scouting

Marra Team

www.marracamp.org.uk

Attached to this email is the Carnival Marra Letter as well as the medical form. These are available on our website at: www.marracamp.org.uk/leaders

Additionally, there will also be two links (Unless if you have Explorers on a passport, then there will be three links) where you will be inputting your adult and young person information.

The child and adult forms are near enough identical. Additional information is captured regarding DBS information if you are an adult.

Please select the number of tickets that you require. 1 ticket is 1 person. (Unfortunately, due to a current limitation, the maximum number of tickets is 20. If you have more than 20 of one section, you will have to repeat this stage. Hopefully, this will be resolved soon.)

Select your ticket(s). If you have any questions, please [contact us](#).

Ticket Name		Price	Quantity	Total
Cub Scout	Early Bird Price	£75	<input type="text" value="0"/> ▼	£ 0
Scout	Early Bird Price	£75	<input type="text" value="0"/> ▼	£ 0
Explorer Scout <small>This ticket is for Explorer Scouts and NOT Young Leaders.</small>	Early Bird Price	£75	<input type="text" value="0"/> ▼	£ 0
Guide	Early Bird Price	£75	<input type="text" value="0"/> ▼	£ 0
Ranger	Early Bird Price	£75	<input type="text" value="0"/> ▼	£ 0
Young Leaders <small>This ticket is for young leaders. Note: Young Leaders cannot take part in any of the activities as they are there as leaders.</small>	Standard Price	£17	<input type="text" value="0"/> ▼	£ 0

Total Due: £0.00

[CONTINUE](#)

Once selected your tickets, you will then be asked to complete the forms for each child. The Medical Form which was sent out by our administration team mirrors this online form, apart from the parental signature. Therefore, the physical form should be retained by the groups whilst Northumberland County Scouts retains an online copy of the form.


Cub Scout (Early Bird Price)

Use my EventBank account information

Please complete this form in order for your young person(s) to attend Carnival Marra.

Payment will be made at the end by an invoice which will be emailed directly to you, the party leader. You can also pay by cheque.

Basic Information

First Name * First Name *	Last Name * Last Name *
Email *	Birthday * 
Address *	
City *	Postal Code/Zip Code *
NHS Number	Parent/Guardian - Name *
Parent/Guardian - Number *	Group Home Contact - Name *
Group Home Contact - Number *	Doctor's Name *
Doctor's Telephone Number *	
Doctor's Address *	

This section has basic information about the individual. Where it requests an email address of a young person, please make this the **party leaders** email address.

Group Information

Group Name *	District *
County *	

Medical Information

Medical Conditions *
Medications Taken (if any) and their dosage *
Any Allergies (What to and any established treatment) *

The following section asks for group information. Please keep this the same as your group registration e.g. 1st Scouts Parish Hall. This allows us to keep a record of which individuals belong to which group. Medical information is also requested at this stage also.

Order Summary

Item	Amount (GBP)
Cub Scout Early Bird Price - Joe Bloggs	£75
Total	£75
Amount Paid	0
Balance Due	£75

Billed Contact ?

Select a contact person
Other

Email *

Phone
+44

First Name *

Last Name *

Company

Position

Once you've completed inputting all your information, you will see a total money payable. Under billed contact, select 'Other' and input the group leader's information. Once you've clicked submit

Payment Instructions

Please complete your Carnival Marra - Youth Participation registration payment using the following information.

Pay by Bank Transfer

[Choose a different payment method](#)

Please send any monies to:
Northumberland County Scout Council
Account Number: 10857522
Sort Code: 20 59 59

Please quote the reference of this Invoice 'CarnivalMarra-xxxxx'

**Your Order
Breakdown**

Registration ID **468124**

Order Date **Oct 7, 2019**

Item	Payment Status	Amount (GBP)
Cub Scout Early Bird Price - Joe Bloggs	NOT PAID	£75
	Total	£75

An invoice can be found attached.

If you have any questions, please contact info@marracamp.org.uk

Once you've completed your booking, you will be emailed an invoice which should be paid directly into the County Bank Account, either by BACS or Cheque quoting the reference which you've been given. We will not be offering alternative payments such as PayPal.

If you have any additional questions regarding the booking process, please email info@marracamp.org.uk

Yours in Scouting

Marra Team

Northumberland County Scout Council
Marra Camp Booking Process - Eventbank

Billing Address

Use my personal address

Use my company address

Official Company Name *
Northumberland County Scouts

Address *
123 Scouts Street

Country/Region *
United Kingdom

Province/State
df

Postal Code/Zip Code
df

City *
df

Payment Method

Check



Bank Transfer

